



**To: All Chromcraft Dealers**

**Date: 3/20/20**

In the interest of communicating and keeping our dealers informed during these challenging times, we are sending out this memo.

As individuals, communities and a nation, we are all faced with a pandemic health crisis. Though daunting as this crisis seems, we know that together, we will get through this.

***First, we are concerned for each of you, our valued dealers, and our own Chromcraft Family. We encourage you to take the necessary precautions to protect the health of yourselves, your families and your businesses.***

Secondly, we want you to know that at Chromcraft we are monitoring the situation closely. We are taking counsel from government authorities and manufacturing associations, following the best policies, guidelines and rules available.

As mandated by the state of California, our Ontario office and warehouse are forced to stay closed until April 19<sup>th</sup> as part of that states non-essential business. All calls and inquiries to Ontario are being forwarded to our Sardis, MS offices.

***Our Mississippi Factory remains cautiously open for business. We are receiving containers and shipping orders daily.***

So far there has been no interruption of on-going business and we are hopeful that we can continue business if it is safe to do so.

We are meeting with our employees each day to review their health as well as safe health and hygiene practices. We are closely monitoring the work areas as well.

***Our supply chain is strong with product coming from Viet Nam, Malaysia, India, and China.***

So far, even with temporary shutdowns overseas, we've experienced only a few delays and our products continue to flow. Bill Becker, our VP of Product Development just came back from Viet Nam where he had a successful, and might I add healthy trip, meeting with our suppliers and prospecting for additional factories to meet our needs.

***We want our dealers to know that we are here for you and will support you in your efforts to help drive business now and in the future. As we are all in this together, we want to express our solidarity to our dealers.***

The coronavirus is a very seriousness situation. We all need to do our part by being vigilant and adhering to CDC guidelines to help end this worldwide crisis.

We firmly believe, that together as an industry, company, community, and nation, we can come through this unusual time and be better and stronger for it.

We will continue to send out weekly updates to everyone.

Please call or email us if you have any questions.

**Your Chromcraft Management Team and Representatives**

**CHROMCRAFT - REVINGTON - DOUGLAS - COCHRANE**